

Granborough Parish Council

Minutes of the Annual Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 21st May 2019

Attendees: Cllr Oakland (Chair), Cllr Smedley, Cllr B Watson, Cllr L Watson, Clerk Tors Firth, and 0 members of the public.

19. Election of the Chairman of the Council;

Resolved: Cllr Philip Oakland was appointment Chairman and signed the Declaration

20. Election of the Vice Chairman of the Council:

Resolved: Cllr David Smedley was appointed Vice Chairman and signed the Declaration

21. Register of Interests: All Councillors confirmed their Register of Interests Forms

22. Receive Apologies:

Council accepted apologies from Cllr Marchant and Cllr Barclay due to personal commitments. Cllr Chilver sent apologies and a report, Cllr Raven attended the Annual Village Meeting and delivered a report.

23. Declaration of Interests in items on the agenda: None

24. To confirm the minutes of the last meeting;

Minutes of the meeting held on 2nd April 2019 were accepted as a true record.

25. Working Parties/Responsibilities;

- a. *Resolved;* Neighbourhood Plan representatives for 2019/20 remain Cllr Oakland & Cllr Smedley
- b. *Resolved;* Village Hall representatives for 2019/20 will be Cllr Oakland & Cllr Smedley
- c. *Resolved;* Planning/Development not required at present
- d. *Resolved;* MVAS Responsibility for 2019/20 will be Cllr Oakland
- e. *Resolved;* Play Area Responsibilities for 2019/120 will be all Councillors
- f. *Resolved;* Defibrillator call ahead representative will be Cllr Oakland
- g. *Resolved;* Cllr B Watson will report on footpath issues.

26. Outside Bodies; To appoint representative to attend the following;

- a. *Resolved;* Cllrs Oakland & Smedley will continue to be Village Hall Trustees
- b. *Resolved;* Cllr Smedley will continue to attend the Winslow Local Area Forum, Cllr B Watson volunteered to be the stand-in representative.

Granborough Parish Council

Minutes of the Annual Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 21st May 2019

- c. **Resolved;** Cllr Smedley will continue to attend the NBPPC meetings
- d. **Resolved;** Cllr Oakland will attend the BCC Parish Liaison Meeting
- e. **Resolved;** No further groups or meetings to be attended at this time.

27. Review the under-mentioned council documents;

Resolved The following will be updated with current contact details and updated reviewed dates, no amendments required at this time;

- a. Standing Orders
- b. Financial Regulations
- c. Data Retention Policy
- d. Data Protection Policy
- e. Privacy Notice
- f. Councillor Briefing
- g. Complaints Procedure
- h. Code of Conduct
- i. Equality (Policy)
- j. Assets Register

28. Finance;

- a. **Resolved;** To accept the accounts for March & April 2019
- b. **Resolved;** The following payments were ratified;
 - 002 BALC Subscription £101.96, no VAT included
 - 003 SLCC Subscription £122.00, no VAT included
 - 004 Best Kept Village entry fee £25, no VAT included
 - 005 Microsoft Office Subs (Clerk reimbursement) £54.72, £9.12 VAT included
 - 006 E.on Electricity Monthly Bill £135.66, £6.46 VAT included
 - 007 NBPPC Subscription £20.00, no VAT included
 - 008 Parish Insurance (Stackhouse Poland) £823.20, no VAT included
 - 009 Clerk Pay April £***.**, no VAT included
 - 011 Orchard Consulting, Internal Audit fee £70, no VAT included
 - 012 Clerks Expenses April £**.**, no VAT included
 - 013 Neighbourhood Plan Admin £89.24, no VAT included

Granborough Parish Council

Minutes of the Annual Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 21st May 2019

- 014 RTM Play Area & Village Grass Cutting £465.12, £77.52 VAT included
- 015 RTM Play Area Bramble Cutting £50, £10 VAT included
- 016 Stretton Services 3 months Web Hosting £45, no VAT included
- 017 RoSPA Play Area Safety Inspection, £107.40, £17.90 VAT included
- c. **Resolved;** Council agreed the bank reconciliation and variances documents for Audit
- d. **Resolved;** Council agreed and signed the Annual Governance Statement and the Accounting Statement 2018/19.
- e. **Confirmed; Parish** Council insurance has been renewed on a discounted three year term.
- f. **Resolved;** To provide £50 to the Flower Festival on 8th & 9th June
- g. **Postponed;** Financial Support for the North Marston and Granborough Magazine was raised in expectation of a phone call from North Marston Parish Council's Chairman, which has not yet happened.

29. Planning;

- a. **Resolved;** To agree a Consultee response of no objection to the extension requested in application 19/01519/APP at 8 Denham View, but the Parish Council query the necessity for the extent of dropped kerb since it is thought to be above the 4.6m allowed
- b. **Resolved;** To agree a Consultee response of no objections to application 19/01640/APP at Jersey Farm for rear extensions
- c. **Resolved;** To agree a Consultee response of no objections to application 19/01759/APP at Hollow Hill on Hogshaw Road for a single garage, but to request that screening is considered
- d. **Resolved;** To agree a Consultee response of no objections to application 19/01715/APP at 4 Green End for a single storey rear extension
- e. **Confirmed;** The following update was obtained from ADVC on 20/5/19;
 - 19/0087/APP 6 Marks Orchard, awaiting decision
 - 19/00520/APP 24d Green End, (garage) approved
 - 19/00590/APP Amendments to the new houses on Winslow Road, waiting decision
 - 18/04496/APP 17 houses adjacent to Sovereign Close, awaiting decision
 - 19/00983/APP Tuckeys Farm Solar Installation, awaiting decision

Granborough Parish Council

Minutes of the Annual Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 21st May 2019

30. County Council: Highways, Footpaths & Footways

- a. **Confirmed;** The sign at the bridge has been knocked down and reported
- b. **Confirmed;** The following updated was obtained on 7th May from Matt Whincup (Bucks County Council Local Area Technician);
 - i. **The Bridge;** Two new signs will be installed in the near future
 - ii. **The Oak Tree;** Crown reduction and limb removal has been organised
 - iii. **Parking on The Green;** Small bollards have been ordered and should be installed shortly to prevent parking.
 - iv. **White Lines;** line painting will take place between North Marston and Winslow in the near future.
 - v. **20 is plenty signs;** The Winslow LAF representative needs to raise this at the next meeting. These signs are illegal but temporary signs may be possible.

31. Play Area;

- a. **Resolved;** Inspection Reports indicate no further action is required at this time.
- b. **Confirmed;** The Clerk has set up email reminders for all inspections.
- c. **Resolved;** The annual Safety Inspection report has been received from RoSPA. The play area is deemed safe though a number of recommendations have been made. Cllr Oakland will read the report in detail and make recommendations at the next meeting, to include raising the zip wire seat, pruning the field maple, and looking at the shroud on the horse rocker.

32. Street Lighting and Parish Council Assets;

- a. **Confirmed;** Street Light No. 6 on Winslow Road has been repaired
- b. **Confirmed;** Cllr Smedley has placed a noticeboard in the brick bus shelter by the village hall.
- c. **Confirmed;** Jason Franklin has completed the village spring clean, feedback has been positive.
- d. **Confirmed;** The Best Kept Village competition has been entered. A poster is being displayed on the closed noticeboard.

Granborough Parish Council

Minutes of the Annual Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 21st May 2019

- 33. Devolved Services; *Resolved*:** To ask RTM to now trim the area outside the Village Hall which has been left for the daffodils to die back.
- 34. Neighbourhood Plan;**
Philip Oakland gave a brief update to the meeting.
- 35. Village Hall;** It is still proving difficult to obtain grants to renovate the village hall due to the unclear ownership issues. ***Resolved*:** Cllr Smedley to investigate costs involved in the Parish Council formally adopting the Village Hall whilst leaving it with the Trustees to run.
- 36. Outside Bodies;** Cllr Smedley attended the NBPPC meeting.
- 37. Plans & Structures;**
The following update was provided by County Councillor John Chilver;
Unitary Council: Change order is going through parliament this week to give the authority legal status. A shadow executive is taking decision between now and the formal start in April 2020. Elections to the new authority will be held in May 2020.
VALP: Still awaiting inspector's approval before facing a 6 week public consultation in summer and adoption later this year.
East West Rail: Public enquiry is complete, the Secretary of State's decision to proceed is expected in September. Enabling works scheduled for autumn with main works starting next year.
Oxford to Cambridge Expressway: Route options are being developed. Public consultation towards the end of 2019, final choice of route due in spring 2020.
HS2: Notice to Proceed has been deferred to December 2019 following review of the business case. Vegetation clearance in Steeple Claydon area has been halted after resident's protests.
Buckingham to Winslow Cycle Path: The path is being extended to reach Buckingham School, this should be completed in June.
- 38. District and County Updates;**
Cllr Raven provided a report to the Annual Village Meeting.
Cllr Chilvers (See item 37 Plans and Structures) The Fixmystreet website can be used by any member of the public to report Highways issues (fixmystreet.com), there is also a new rights of way reporting tool for public use; prow@buckscc.gov.uk.

Granborough Parish Council

Minutes of the Annual Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 21st May 2019

39. Post and Consultations;

- a. Letter requesting support for the Buckinghamshire Expressway Action Group
- b. 23/4 Unitary Liaison Report
- c. 26/4 Notice about the Fair4All Events Workshop
- d. 26/4 Winslow LAF Minutes
- e. 30/4 Be a better Biker sessions
- f. 2/5 Parish Support regarding replacement for Public Access
- g. 2/5 Funding for Village Halls notice from AVDC
- h. 2/5 Changes to the Winslow LAF structural changes
- i. 7/5 75 year anniversary of VE day celebrations
- j. 8/5 Keeping It Local Design Workshop 13/6
- k. 11/5 NBPPC Minutes
- l. 13/5 House of Lords Report on Rural Economy – petition to sign

40. Items for the Next Agenda; None

41. To confirm the date for the next meeting; 25th June 2019

The meeting closed at 21:24

Signed: _____

Date: _____