

Minutes of the Granborough Neighbourhood Plan Steering Group held at 19.30 on 7<sup>th</sup> Jan 2019 in the Village Hall.

Present; S.Slater (chair), J.Thorogood (vicechair), P.Oakland (minutes), D.Smedley, D.Copperwheat, J.Pidington, P.Sutton.

Apologies, D.Morris

1. Minutes of the meeting held on 3/12/18 were accepted.
2. The practical arrangements for the Open House session on 19<sup>th</sup>  
Introduction and registration of attendees D.M  
Six white boards with header notices around the perimeter of the hall D.S, JT, P.O  
Additional post-it pads to be supplied P.O  
Name tags for all Steering Group members to be supplied S.S  
Refreshments to be provided (biscuits, tea, coffee)  
Set up the hall at 19.30 on Fri 18/1 All  
Redistribute the publicity flyers through the village JT to print and pass on for distribution.  
Publicise the open meeting again at the village lunch on 8/1 and church notices on 13/1 P.O
3. The Steering Group agreed to invite Tors Firth onto the Steering Group to provide administrative support as the Neighbourhood Plan process develops.
4. Next Meeting Mon 4/2/19 in the village hall.