

Minutes of the Granborough Neighbourhood Plan Steering Group Meeting Held on 3/12/18.

Present: D Copperwheat, D Morris, P Oakland, S Slater (chair), J Thorogood (vice chair)

Apologies: P Sutton, D Smedley, J Piddington

1. The chairman welcomed David Morris to the steering group and thanked Liz Calver for her help in supporting the group.
2. The minutes of the meeting held on 5/11/18 were accepted.
3. The steering group, discussed and agreed with the advice from the Information Commissioner's Office concerning its relationship with the Parish council, and the need to be aware that all emails/communications within the group and with professionals contributing to work on the Neighbourhood Plan are subject to the Freedom of Information Act. All communications should be professional and written with an awareness that such communications could be made available to the public. The group also agreed to follow the code of conduct for any declaration of interest which Parish councillors already follow.
4. The advisory leaflets for the village public meeting on 19/1/19 have now been delivered to each household with the Dec issue of Pew News. The leaflet has also been put on the NP website and a summary notice has been displayed on village notice boards and in the Crown. DM will announce the village public meeting in the church notices on Sun 9/12 and PO will further publicise the meeting at the village lunch on 11/12 and to various groups who meet in the village hall. In addition Liz Calver is talking to village groups for younger residents.
5. The format and actions for the village public meeting were agreed , with a trial run of the practical arrangements to be held at the next steering group meeting on 7/1/19 at 19.30 in the village hall.
6. Liaison with the North Marston Neighbourhood Plan group will be explored after the village public meeting in January.
7. The steering group agreed that a contact group email should be established. PO will discuss this further with the Parish Clerk.
8. The steering group agreed to meet on the first Monday of each month in 2019.

Next meeting 19.30 on 7/1/19 in the village hall.