

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 11th September 2018

Attendees: Cllr Barclay, Cllr Marchant, Cllr Oakland (Chair), Cllr Smedley, Clerk Tors Firth, District Cllr Raven (item 85f onwards) and 0 members of the public.

79. Apologies; Council accepted apologies from Cllr Wright due to a personal commitment

80. Open Forum for Parishioners; No items were raised by members of the public

81. Interests: No declarations of interests were made

82. Minutes;

Resolved: To accept the Minutes from the 17th July 2018 as a true record.

83. Finance

a. Resolved: To accept the accounts for July 2018

b. Ratified: The following payments were raised online;

35 £***.** to Mrs V Firth, Clerks Pay for July, no VAT included

36 £**.** to Mrs V Firth, Clerks Expenses for July, no VAT include

37 £720.00 to RTM Landscapes, for Grass Cutting, £136 VAT included

38 £109.88 to E,on, for electricity, £5.23 VAT included

39 £45 to Stretton Services, for Web Hosting, no VAT included

40 £60 to PRA Randles, for bench repairs, no VAT included

41 £***.** to Mrs V Firth Clerks Pay for August, no VAT included

42 £240.00 to PKF Littlejohn LLP for external audit, £40 VAT included

c. Confirmed: PKF Littlejohn have completed the external audit and conclude that Granborough Parish Council is operating in accordance with proper practices and that relevant legislation and regulatory requirements have been met.

84. Planning

a. Resolved; To record a response of no objections to application 18/02958/APP at 23 Church Lane.

b. Resolved; To record a response requesting conditions that any dwelling must be temporary, only linked to the business and personal to the applicant on application 18/03034/APP at Longacre Stables

c. Confirmed; The following update was obtained from AVDC:

18/00447/APP at 20d Green End – Part Approved, Condition 3 outstanding

18/00786/APP at the Village Hall – approved

18/00916/ALB & 00915/APP at 19 Winslow Road – awaiting decision

18/01713/APP at The Old Vicarage – awaiting decision

18/01846/APP New Houses on Winslow Road (appearance) – approved

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18/01973/APP at 24d Green End – Approved

18/01911/APP at Mayfield Stables – Awaiting Decision

- d. New Access Point on Green End; it is noted that any new access point requires a Highways Licence and must conform to Bucks County Council specs regarding vision splays and safety. Our LAT confirms this is the responsibility of the Streetworks Team to approve and as yet no application has been received.

85. Councillors/Clerk;

- a. **Confirmed;** Cllr Wattam resigned in July, Cllr Oakland will take over responsibility for keeping the MVAS unit charged. The Clerk will forward relevant documentation.
- b. **Resolved;** The Notice of Vacancy has expired and the council is free to co-opt.
- c. **Resolved;** The Clerk is moving on 13th September which will mean updating address and telephone number details on all stationery, on the website and with Council contacts. Postal forwarding was considered unnecessary.
Cllr Smedley kindly volunteered to put Minutes and Agendas on the noticeboard in future, to save on mileage and Clerks time. Keys were handed over.
- d. **Resolved;** A couple of residents from Green End have expressed an interest in becoming Councillors, they will attend a brief co-option meeting on 6th November.
- e. **Confirmed;** The Clerk has taken Minutes from 2005 – 2017, Annual Village Meeting Minutes and Reports from 2005 – 2017 and Annual Accounts and Audit papers for 1997 – 1998 and 2004 – 2017, to the Centre for Buckinghamshire Studies to be archived. A receipt for these records accompanies these Minutes in the Minute book.
- f. **Resolved;** North Marston Parish Council are now producing the local magazine and have request that the Chairman supply a monthly top story update by 15th of the month and regular Neighbourhood Plan updates. These will be supplied when appropriate information is available to publish. It was also agreed that the Parish Council would like to monitor uptake numbers, when the magazine is no longer free.

86. County Council: Highways, Footpaths & Footways

- a. **Issues raised since the last meeting;** None
- b. **Updates;** Part of the road has been resurfaced along Marston Road and some patching has taken place on Hogshaw Road. It is still our understanding that Bates Close footways will be resurfaced. There are no further updates at this time.

87. Recreation Ground;

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- a. **Resolved:** Cllr Smedley will speak to Robert Kemp about securing/replacing loose fence posts, an expenditure limit of £500 was agreed in advance.
The Clerk will contact Sidley's about the state of the gate onto the Glebe.
- b. **Confirmed:** Cllrs have considered the RoSPA report and have decided against any action at present. There were no dangerous risks flagged.
- c. **Confirmed:** The MVAS unit has undergone annual servicing.
- d. **Confirmed:** The County Council have requested details of the Street Lighting provided by the Parish Council, including a minute reference for devolving responsibility to the Parish. The Clerk is unable to provide this historical information but will comply with requests where possible.

88. Street Lighting and Parish Council Assets

- a. **New Issues;** The Street Light outside the Church on Marston Road is not working.
- b. **Updates;** The bench by the bus stop near The Crown has been mended. It was decided to ask Roy Randles to apply a coat of wood preserver.

89. Devolved Services;

- a. **New Issues;** None
- b. **Resolved;** Following a request from a resident it was decided that all kerbs must have a weed killing treatment as part of the maintenance next year. It is also noted that siding out is required on Green End, RTM will be asked to provide a quote.
- c. **Resolved;** It is the responsibility of the land owners to maintain footpaths, stiles and gates which cross their land. The Parish Council are responsible for ensuring that land owners maintain the footpath from the gate on Church Lane to the end of the Play Area, and the footpath opposite The Crown from the street to the first stile. The County Council RoW team are responsible for ensuring landowners maintain all other footpaths within village boundaries.

90. Neighbourhood Plan;

- a. **Confirmed;** The next meeting is on 29th September at which a Steering Group needs to be formed. The Parish Council will Minute the meeting, keep a record of who attended, and provide tea, coffee and biscuits. The Clerk will send out a reminder and Cllr Smedley will speak to Stephanie to ask when we need to start applying for funds.
- b. **Confirmed;** Area designation has been confirmed.
- c. **Confirmed;** A new dedicated web page has been set up.

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- 91. Best Kept Village;** The judges negative comments included the untidiness of the notice board outside the village hall, and the requirement for all noticeboards to have some maintenance, overgrown verges outside of the centre of the village, weeds at kerbsides, litter at the bus stop outside the church and the inability to read the inscription on the war memorial. Mostly the judges found the village neat and tidy with a lot of community spirited residents. The map and information provided were very helpful.
Resolved; Cllrs Smedley and Oakland will consider the noticeboards, RTM to quote for sorting out the verges and the Clerk will ensure future entries explain why the inscription on the war memorial can't be improved, but that a copy is available on the website.
- 92. Outside Bodies;** David attended the LAF but commented that the meeting is unfortunately not as useful as it could be.
- 93. District and County Updates;**
Cllr Chilver was not at the meeting.
Cllr Raven provided a District Council update including that the Oxford to Cambridge expressway decision will be made at the end of the month. The VALP, even if approved will immediately be under review due to a request to increase the housing number and extend the time period to 2050. The Unitary decision should be soon, however there is a possibility it will be postponed until after Brexit.
- 94. Post and Consultations;**
- a. London Luton Airport Consultation, invitation and information
 - b. Ledbury Judicial Review, for information
 - c. My Bucks Update, for information
 - d. Bye Laws on sites of scientific interest, consultation
 - e. Various Highways Maintenance Notices, for information
 - f. Rural Economy call for evidence, request
 - g. Update to standing orders, new version to be accepted
Resolved; The Council accepted the new version of Standing Orders.
 - h. Waterside Festival, notification
 - i. Parish Liaison & TFB Conference, notification
 - j. BMKALC Update, for information
 - k. Adult Social Care Green Paper, consultation
 - l. Chairman's Invite AVDC Quiz Night, notification
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m. BCC Recycling Centre Consultation for discussion

Resolved; Cllr Smedley circulated thoughts, Councillors will reply in order that Cllr Smedley can prepare a response.

n. Planning Forum arranged for Parishes, notification

o. NBPPC Meeting with Cllr Strachan, invitation

95. Items for the Next Agenda; Budget Setting Meeting

96. To confirm the date of the next meeting; 6th November at 7.55pm

The meeting closed at 21:37

Signed: _____

Date: _____