

Granborough Parish Council

Clerk to the Council Mrs Victoria Firth

All Councillors

You are hereby summoned to the Meeting of Granborough Parish Council to be held on 22nd May 2018, in The Village Hall, commencing at 8.00pm for the purpose of transacting the following business:

AGENDA

21. Election of the Chairman of the Council;

To appoint a Chairman and receive a Declaration of Acceptance of Office

22. Election of the Vice Chairman of the Council:

To appoint a Vice Chairman and receive a Declaration of Acceptance of Office

23. Register of Interests: All Councillors to return updated Register of Interests

24. Receive Apologies: To approve apologies from Councillors not present

25. Declaration of Interests in items on the agenda: To declare any interests

26. To confirm the minutes of the last meeting; held on 17th April 2018

27. Working Parties/Responsibilities; To appoint/confirm members and decide on any new parties;

- a. Devolution
- b. Neighbourhood Plan
- c. Planning/Development
- d. MVAS Responsibility
- e. Play Area Responsibilities
- f. New working parties/responsibilities

28. Outside Bodies; To appoint representative to attend the following;

- a. Village Hall Trustees (should be Chairman)
- b. Winslow Local Area Forum
- c. North Bucks Parishes Planning Consortium
- d. BCC Parish Liaison Meeting
- e. Any other groups/meetings Councillors would like to suggest

29. Review the under-mentioned council documents for the coming year;

- a. Standing Orders (New)
 - b. Financial Regulations (Updated)
 - c. Data Retention Policy (New)
 - d. Data Protection Policy (New)
 - e. Privacy Notice (New)
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- f. Councillor Briefing (New)
 - g. Complaints Procedure (Updated)
 - h. Code of Conduct (Updated)
 - i. Equality Policy (Updated)
 - j. Assets Register & Risk Assessment
- 30. Finance;**
- a. To agree the accounts for April 2018
 - b. To ratify online payments made since the last meeting
 - c. To agree the bank reconciliation and variances documents for Audit
 - d. To sign all audit documentation following successful completion of the internal audit
 - e. To confirm renewal of the parish insurance
- 31. Councillor/Clerk;**
- a. To approve the response to the Secretary of State regarding the "minded to" decision
 - b. To discuss the SLCC agreed pay award
- 32. Planning;**
- a. To agree a Consultee response to application 18/01713/APP at The Old Vicarage on Green End, to convert a barn to a two story dwelling.
 - b. To receive a planning book update
- 33. County Council: Highways, Footpaths & Footways**
- a. To report any issues arising since the previous meeting
 - b. To receive an update on existing issues
- 34. Recreation Ground;**
- a. To raise any issues requiring attention
 - b. To receive outstanding Play Area Inspection reports
 - c. To confirm a new bin has been ordered
- 35. Street Lighting and Parish Council Assets;** To raise any issues requiring attention
- 36. Devolved Services;**
- a. To agree the annual report for Bucks County Council
 - b. To confirm an advertising sign on the verge on Marston Road has been removed
 - c. To raise any issues/requirements – cleaning/weed killing/hedge trimming
- 37. Neighbourhood Plan;** To decide on whether or not to proceed
- 38. Outside Bodies;** To receive an update from any meetings attended
- 39. District and County Updates;** To receive updates from Cllr Raven and Cllr Chilvers
- 40. Post and Consultations;**
- a. Request to contact our MP regarding lack of consultation for the Oxford to Cambridge expressway, from BBOWT
 - b. Neighbourhood Planning HIVE Event invitation on 6th June at Reading University
 - c. Parish Liaison Meeting notes from 2nd May
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- d. Various Communications regarding GDPR including the decision to drop the necessity for Parish Councils to employ a DPO.
 - e. Notification of small grant scheme in connection with the Silent Soldier Campaign
 - f. Various communications from both County and District Councils regarding the Unitary Authority proposals
 - g. FOI enquiry from James McBeth regarding publication of Minutes
 - h. Minerals & Waste Consultation extension
 - i. Notification that HGV drivers have been parking/blocking Green End
 - j. Winslow LAF Funding Update
 - k. Notification of the Wycombe District Local Plan submission
- 41. Next Agenda;** To raise any items for the next agenda
- 42. To agree a revised date for the next meeting;** 19th June 2018?

Signed: *Tors Firth* Clerk/RFO

Date: 9th April 2018