

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 17th April 2018

Attendees: Cllr Barclay, Cllr Oakland (Chair), Cllr Smedley, Cllr Wattam, Cllr Wright, Clerk Tors Firth, County Cllr Chilver, and 0 members of the public.

1. **Apologies;** accepted from Cllr Marchant due to a personal commitment
 2. **Open Forum for Parishioners;** No items were raised by members of the public
 3. **Interests:** No declarations of interests were made
 4. **Minutes;**
Resolved: To accept the Minutes from the 19th March 2018 as a true record.
 5. **Finance**
 - a. *Resolved:* To accept the accounts for March 2018
 - b. *Ratified:* The following payments were raised online;
 - 102 £**.**. to V Firth for Clerks Expenses February, no VAT
 - 103 £83.82 to Wel Medical for Defibrillator Pads, £13.97 VAT included
 - 104 £87.82 to E.on for Electricity, £4.18 VAT included
 - 105 £28.16 to E.on for Street light Repairs, £4.69 VAT included
 - 106 £30.15 to V Firth, reimbursement for printing £5.03 VAT included
 - 107 £***. to V Firth, Clerks Pay for March, no VAT included
 - 108 £18.00 to Unity Bank, bank charges for Jan, Feb & March, no VAT included
 - 001 £115 to SLCC for yearly membership, no VAT included
 - 002 £20 to NBPPC for yearly membership, no VAT included
 - 003 £54.72 to V Firth, reimbursement for MS Office subs, £9.12 VAT included
 - 005 £25.00 to Best Kept Village for competition entry fee, no VAT included
 - 006 £96.68 to E.on for Electricity £4.60 VAT included
 - 007 £**. to V Firth, Clerks Expenses March, no VAT included
 - c. *Resolved:* To award small grants as follows;
 - Crew & Crusaders £100 each for outings, Scouts £350 towards tents,
 - Playing Field £950 towards safety fencing and floatation device, Village Hall refurbishment £2000.

It was also agreed that the Parish Council will pay £100 towards the village Christmas Tree in December – the Chairman's Allowance will be used.
 6. **Planning**
 - a. *Resolved;* To record a response of no objections to applications 18/00915/APP and 18/00916/ALB at 19 Winslow Road.
-

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 17th April 2018

b. *Confirmed;* The following update was obtained from AVDC:

18/00447/APP at 20D Green End – Awaiting Decision

18/00786/APP at the Village Hall – Awaiting Decision

7. **Councillors/Clerk;**

a. *Resolved;* The Council will respond to the Secretary of States “minded to” decision.

Cllrs Oakland, Smedley and Wright will attend County and District Council presentations on this topic, before Cllr Smedley completes the proposed response.

b. The decision of the Editor to stop printing the North Marston and Granborough Magazine, and the proposal from North Marston Parish Council to take over responsibility, was considered. ***Resolved;*** Granborough Parish Council does not have the resource for this project at this busy time, and is unwilling to commit finances without a clearer idea of what will be required. Since Pew News is circulated to all households in Granborough, the only information not reaching residents whilst the magazine is out of circulation, is Parish Council communications which are posted on the website and notice board. The Parish Council is willing to reconsider this decision, once a clearer picture of what is involved, is available.

8. **County Council: Highways, Footpaths & Footways;**

a. *Issues raised since the last meeting;* It had been assumed that the yellow lines around pot holes in the village indicated that they would be repaired but it seems the lines were painted by cycle race organisers, not TfB. County Cllr John Chilver confirmed that only CAT1 potholes are being repaired and will enquire as to why communications with TfB are not being answered.

b. *Updates;* No updates are available at this time.

9. **Recreation Ground;**

a. *Resolved;* Inspection Reports indicate no further action is required at this time

b. *Confirmed;* RoSPA inspection will take place in May/June

10. **Street Lighting and Parish Council Assets**

a. *New Issues;* None

b. *Updates;* Two new sets of defibrillator pads have been installed. They will need plugging in when the current set becomes out-of-date

Cllr Wright offered information for an emergency telephone tree, to be forwarded.

Street light No. 7 on Green End is still not working. This light was reported on 22nd February, the Clerk will contact Parish Repairs.

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 17th April 2018

- 11. Devolved Services;** An advertising sign has been erected on the Highways Verge on Marston Road making grass cutting more difficult and possibly breaching Highways laws. Clarification has been requested; County Councillor Chilvers will request information.
- 12. Website;** Regular updates are being received from the Village Hall and Winslow Bus, other groups are not yet submitting information for the website.
There are some technical issues remaining with the divi builder that can't be resolved in the short term.
- 13. Neighbourhood Plan;**
- a. **Confirmed;** Leaflets advertising the meeting have been circulated to all households
 - b. **Resolved;** Cllr Smedley will purchase coffee, tea and biscuits up to a maximum of £50 for the meeting which will be reimbursed from the Chairman's Allowance.
It was agreed that a tick sheet would be useful to record attendee's opinions.
- 14. General Data Protection;**
- a. **Update;** The dedicated email address has been set-up. A data audit has been carried out and many documents have been deleted, leaving a set of justifiable data which has been moved to the Business Onedrive account via Office 365. Much of the data has been summarised in spreadsheets, including a list of Councillors with start and end dates, Asset Maintenance and Street Light Faults. A draft Data Retention Policy has been created and the next steps will be to create Data Protection Policy and a briefing for Councillors about personal data. All individuals we currently have contact details for will be asked for permission to keep their data, and responses will be kept as proof of agreement where applicable.
The latest ICO guidance is that implementation date is now viewed as a beginning and that we will be able to continue with preparations after 25th May. DPO is still an undecided issue with conflicting advice.
 - b. **Issues;** the new email address is unable to communicate with Cllr Wrights email address, bounce back messages are being generated. Cllr Wattam will speak to the Andrew Haynes to see if a resolution can be found.
- 15. Gigaclear**
- a. Further to the last meeting, Gigaclear confirmed that they will honour AVB's promise to provide a free Business Service at the Village Hall.
 - b. Cllr Barclay confirmed that his deposit paid to AVB has now been returned by Gigaclear, no service has been installed.
-

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 17th April 2018

- 16. Outside Bodies;** Various meetings have been attended and discussed above.
- 17. District and County Updates;** None.
- 18. Post and Consultations;**
- a. Various communications regarding Unitary Authority – Cllrs attending meetings
 - b. VALP submission documents and examination notification
 - c. LAF Agenda & Minutes
 - d. RoSPA Inspection notification
 - e. AVDC Government Commitment to Neighbourhood Plans – Funding
 - f. BALC reminder; Standards Call for Evidence by 27/4
 - g. Renewable Energy Feasibility Studies funding available
 - h. AVDC Chairman's Invite – Charity Quiz
 - i. BMKALC Easter Update
 - j. Integrated Lifestyle Services Launch invitation
 - k. NBPPC Agenda
- 19. Items for the Next Agenda;** New Standing Orders, Finding a new councillor, Minded To Decision, Neighbourhood Plan.
- 20. To confirm the date of the next meeting;** 22nd May 2018 at 7.30pm
The meeting closed at 21:53

Signed:_____

Date:_____