

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 23rd January 2018

Attendees: Cllr Barclay, Cllr Marchant, Cllr Oakland, Cllr Smedley, Cllr Wattam, Cllr Wright, Clerk Tors Firth, District Cllr Hewson County Cllr Chilver and 0 members of the public.

126. Election of the Chairman of the Council;

Cllr Wright chose to stand down as Chairman of the Council due to personal commitments, he will continue to volunteer as a Councillor. The Council wish to extend their gratitude to Cllr Wright for his valued contribution in this role.

Resolved: Cllr Oakland was voted in as Chairman and signed the Declaration.

127. Election of the Vice Chairman;

Cllr Oakland has accepted the role of Chairman and can therefore no longer fulfil this role.

Resolved: Cllr Smedley was voted in a Vice Chairman and signed the Declaration.

128. Apologies; All Councillors present at this meeting.

129. Open Forum for Parishioners; The Council were asked to contact a landowner about the horses in his field damaging fencing and shrubs in neighbouring gardens, it was decided that since this is not within the Parish Council statutory duties, the residents should contact the landowner directly.

The Clerk made the Council aware of a vexatious complainant from Bates Close.

130. Interests: No declarations of interest were made.

131. Minutes;

Resolved: To accept the Minutes of the meeting held on 2nd January 2018 as a true record.

132. Finance

a. **Resolved:** To accept the accounts for December 2017

b. **Confirmed;** The Precept request has been submitted, receipt confirmed by Nuala Donnelley, Strategic Finance Manager, AVDC.

c. **Ratified:** The following payments were raised online;

76 £***.** to Mrs V Firth for Clerks Pay November, no VAT included

77 £1,710.00 to Outdoor Play South West for Basketball Installation, £285 VAT included

78 £**.** to Mrs V Firth for Clerks Expenses November, no VAT included

79 £93.57 to E.on for Street Lighting Electricity November, £4.46 VAT included

80 £***.** to Mrs V Firth for Clerks Pay December, no VAT included

81 £18.00 to Unity Bank for bank charges previous quarter, no VAT included

82 £18.00 to Parish Online Mapping for annual subscription charged, £3 VAT included

83 £**.** to Mrs V Firth for Clerks Expenses December, no VAT included

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- 84 £28.16 to E.on for Street Light Maintenance £4.69 VAT included
- 85 £252.00 to SWARCO for annual MVAS maintenance contract, £42 VAT included
- 86 £96.68 to E.on for Street Light Electricity December, £4.60 VAT included
- 87 £360.30 to AVDC for Dog Waste Emptying Contract, £60.05 VAT included.
- 88 £36.00 to SLCC for GDPR webinar, £6 VAT included.
- d. **Resolved;** The small grants scheme will be open from 1st February to 31st March.
Associated documents were approved, advertising will take place on the website, in the North Marston and Granborough Magazine and on the Parish Council Noticeboard.
133. **Planning;** The following planning update was obtained from AVDC;
Application 17/03081/APP at Lathwells farm has been refused
Application 17/03624/AOP adjacent to Sovereign Close is awaiting decision
Application 17/04581/APP at 31a Green End has been agreed
134. **Councillors/Clerk; Resolved;** To accept the meeting schedule for 2018/19
135. **County Council: Highways, Footpaths & Footways**
- a. **New Issues raised;** a car accident has caused damaged to the metal hand rail on the Bridge on Winslow Rd. This has been reported to TfB but John will speak to the Structures Team to ensure it is made safe.
- b. **Outstanding Issues;** There is nothing to report from TfB.
136. **Recreation Ground;**
- a. **Outstanding;**
It was agreed at the last meeting that the catch would be removed from the gate and that the sharp edges on the hinges would be fixed, Cllr Wattam will action this.
Cllr Wattam also reported that the fence to the Glebe is leaning; The Clerk will make Sidley's aware of the issue.
- b. **Inspection Schedule;** the new schedule was agreed, the Clerk will set up email reminders and create new templates.
137. **Street Lighting and Parish Council Assets;**
- a. **New Issues;**
Cork tiles in the closed noticeboard are beginning to lift, the Clerk will ask Roy Randles to repair the tiles.
- b. **Existing Issues;**
The white gate on Marston Road has been replaced; awaiting invoice.
Roy Randles has painted the Bus Shelter outside the Village Hall; awaiting invoice.
The Replacement Street Light for Marks Orchard is still on order but promised soon.
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The power supply fault to the light on Winslow Road is ongoing with WPD.
Light 1 in Bates Close was reported on 9th January and fixed on 16th January.
Light 2 in Bates Close was reported on 23rd January, awaiting an engineer.
Cllr Wattam has been unable to locate the base plate for the MVAS sign on Hogshaw Road but will take another look.

138. Devolved Services;

- a. **Resolved;** to renew the devolved services contract with RTM at no price increase.
Cllr Oakland will continue to monitor standards.
- b. **Resolved;** Despite enquiring locally, the owner of the land adjacent to Long Acres stables has not been found. Enquiries to the Land Registry regarding which searches and costs have been unanswered as yet. **Resolved; Continue local enquiries first.**
- c. There has been no response to the letter sent to Mr Powell regarding the boundary hedge on Hogshaw Road. It was agreed that the hedge is not encroaching on the road in many areas and that the height is as prohibitive as the width for horse riders safety which is perhaps not really addressed in the standard letters provided by BCC.
Resolved; To send the second letter then refer to Tfb if necessary,

At this point Item 143 was brought forward, the meeting then continued with Item 139.

139. Website;

- a. The village website platform is being upgraded, the Clerk will need to transfer all of the information from the old website, which remains live at present, to the new platform, redesigning/enhancing as required.
- b. Cllr Wright would like to hand over responsibility for updating the website to the Clerk
Resolved: To increase the Clerk's paid hours to 10 a week to cover the additional workload.

140. **Outside Bodies;** No meetings have been attended, it was noted that LAF meetings currently clash with Parish Council meetings making it impossible for Cllr Smedley to attend.

141. **Neighbourhood Plan;** Cllr Smedley proposed an action plan;

Resolved; The Council agreed to host a village meeting to find volunteers and gauge opinion.
Cllrs Smedley and Oakland will liaise to arrange the meeting.

142. **Broadband;** Gigaclear have taken over the AVB network and will be invited to the next meeting to discuss future expansion of the network within the village.

143. District and County Updates;

Cllr Hewson (District Council) provided an update to the meeting which included discussion about the Unitary decision, broadband and updates to the Planning System.

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Cllr Chilver (County Council) provided an update to the meeting, including the possibility that Bates Close road and footway will be resurfaced in the next financial year. Implementation of a new pot hole reporting system called fix my street, and maximum permissible increases to Council Tax bills.

144. Post and Consultations;

19/12 BALC confirmation of no referendum principles for town & parish council precepts

21/12 BALC Royal garden party notification

21/12 BALC Legal Notice – GDPR (including notification that BALC are considering ways to make this work)

22/12 BALC Battle Over guide

22/12 Police; notification of survey regarding an increase in Council Tax to fund policing

2/1 Unity Bank FSCS scheme – response sent

4/1 NBPPC, CPRE Oxford – MK – Bedford – Cambridge Arc briefing document

6/1 NBPPC meeting notification (10th January)

9/1 Invitation to the Planning Liaison Conference on 20/2 (Cllr Smedley attending)

145. Items for the next Agenda; GDPR and Neighbourhood plan meeting

146. To confirm the date of the next meeting; 6th March 2018

The meeting closed at 9.30

Signed: _____

Date: _____