

# Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council

Held in the Village Hall on Tuesday 5<sup>th</sup> December 2017

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**Attendees:** Cllr Barclay, Cllr Marchant, Cllr Oakland (Chair), Cllr Smedley, Cllr Wattam, Clerk Tors Firth, District Cllr Hewson and 1 members of the public.

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103. **Apologies;** Council accepted apologies from Cllr Wright due to illness

104. **Open Forum for Parishioners;** No items were raised by members of the public

105. **Interests:** Cllr Smedley and Cllr Oakland declared their trustee status for the Village Hall

106. **Minutes;**

*Resolved:* to accept the Minutes of the meeting held on 17<sup>th</sup> October as a true record.

107. **Finance**

a. *Resolved:* To accept the accounts for October 2017

b. *Ratified:* The following payments were raised online;

64 £28.16 to E.on for street light repairs, £4.69 VAT included

65 £93.57 to E.on for electricity in September, £4.46 VAT included

66 £42.00 to Busiprint for printing, no VAT included

67 £\*\*\*.\*\* to Mrs V Firth, Clerks Pay for October, no VAT included

68 £396.00 to Mrs James Tattam for play area gate cosure, £66.00 VAT included

69 £456.00 to RTM for grass cutting, £760 VAT included

70 £360.00 to RTM for additional grass cut, £60 VAT included

71 £\*\*.\*\* to Mrs V Firth, Clerk expenses for October, no VAT included

72 £57.90 to BALC for a planning course, no VAT included

73 £96.68 to E.on for electricity in October, £4.60 VAT included

74 £55.00 to Village Hall for 6 months hall hire, no VAT included

75 £45.00 to Stretton Services for Web Hosting, no VAT included

*At this point in the meeting Kevin Hewson gave an update (Item 115)*

c. *Resolved;* To set the Budget for 2017/18 as follows;

Routine and Project Costs agreed at; £34,875, Reserves agreed at; £8,800

Total Funds Required (Costs plus Reserves) £43,675

Forecasted year end bank balance: £17,747, Income from Devolved Services; £1,237

Forecasted VAT reimbursement; £2,000, Shortfall (income minus costs); £22,691

Precept request; £22,700

These figures will be circulated for verification, Councillors to confirm figures by email before 24<sup>th</sup> December 2017. Precept request to be submitted before 17<sup>th</sup> January 2018.

108. **Planning**

a. *Application 17/03624/AOP;*

The date for responding is now closed but due to outstanding reports, further comments

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will be accepted. There are many objections on record from residents.

There are outstanding studies to be conducted, which are delaying a planning decision.

The applicant has finally named AVDC as owner of the land across which the access point is proposed. The Open Spaces designation is still under discussion, advice from an outside expert states that Open Spaces should not be used for access to a development. AVDC are yet to confirm whether or not they agree; Cllr Hewson has requested a legal opinion on the matter.

- b. **Resolved;** It was agreed to allocate any S106 monies to Village Hall Improvements.

## 109. Councillors/Clerk;

- a. **Resolved;** to put enough money in the budget to increase the Clerks hours to from 9 to 10 per week, in order to look after the whole website going forwards. This will be raised at the next meeting to confirm the requirement.
- b. **Confirmed;** The Clerk is booked onto a GDPR Webinar with SLCC in January 2018 (invoice due 3 weeks before the course), and a Demystifying Planning course in May 2018.

## 110. County Council: Highways, Footpaths & Footways

- a. No new issues were raised
- b. **Confirmed;** The following update was delivered;  
The kerb has been fixed just north of Marks Orchard  
The equestrian warning signs are now on Green End and Hogshaw Road  
Bates Close will be discussed at the next County Councillor meetings.  
Drainage and Kerb damage on Winslow Road are being monitored.

## 111. Recreation Ground;

- a. Cllr Wattam has noticed sharp edges on the gate hinges and Cllr Smedley mentioned that trees on the north boundary are overhanging the play area. **Resolved;** Cllr Wattam will build a cover for the hinges. The tree situation will be assessed in the Spring.
- b. The new Basket Ball kit is now installed and payment has been made  
The gate spring has been replaced and the gate now self closes, the latch will be removed  
The field maple by the slide has been trimmed by RTM

## 112. Street Lighting and Parish Council Assets

- a. The White Gate post on Marston Road has rotted through.  
Street Light No. 3 in Marks Orchard needs replacing at a cost of £550 plus VAT  
**Resolved:** Cllr Oakland will arrange for the gates to be assessed and for a quote for necessary repairs to be available for consideration at the next meeting.  
Streetlight No. 3 in Marks Orchard to be replaced.

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- b. **Resolved;** Winter maintenance was discussed, the Council would like the wood in and outside of the Village Hall Bus Shelter to be painted. The Clerk will contact Roy Randles.

**113. Devolved Services;**

The Clerk has sent Bucks CC Issue letters to Long Acres stables and Merlin Powell regarding the field boundaries about which complaints have been received.

**Resolved;** Cllr Oakland will look into ownership of the field on Winslow Road.

- 114. MVAS; Resolved;** The unit will be moved to Hogshaw Road for a couple of months, and then to Marston Road.

**115. District Council Updates;**

Cllr Hewson provided an update to the meeting which included the AVDC Planning Audit, the VALP, the Unitary authority, Winslow Railway Station and AVB.

**116. Post and Consultations;**

**The following communications were noted;**

- a. 17/10 Parliamentary Boundary Review  
19/10 Bucks CC Budget Priorities Consultation (closed 19/11)  
26/10 AVDC Litter Bin Audit (actioned)  
26/10 Confirmation of changes at AVB  
31/10 BALC Luton Airport Information  
1/11 Glebe Land Permission to cut 4 times a year  
20/11 NBPPC concerns re Wycombe District Local Plan  
23/11 Street Works Presentation on 6/12  
27/11 Changes to Adult Care Charges Consultation (closes 19/1)
- b. The following communications require action;  
18/10 Nuala Donnelly, Tax Base Figures for Granborough  
25/10 VALP Consultation notification (closes 14/12) David will circulate in next few days.

- 117. Items for the next Agenda;** Neighbourhood Plan, Website

- 118. To confirm the date of the next meeting;** 23<sup>rd</sup> January 2017

The meeting closed at 21:42

Signed: \_\_\_\_\_

Date: \_\_\_\_\_